

EAST SIDE UNION HIGH SCHOOL DISTRICT
Board Meeting of June 19, 2014

AWARD OF BIDS

1. Custodial Services Operational Efficiency Study

RFP	RFP Opening	Legal Advertisements	Advertisement Date(s)	Service Description
RFP # GP111314	June 09, 2014	District Website		To find a qualified consultant to provide ESUHSD with a comprehensive efficiency study of its custodial operations at all ESUHSD sites. It is the intention of the ESUHSD to develop standardized practices for all school sites while ensuring the most efficient equipment, supplies, and practices are utilized while lowering cleaning costs and providing cleaner buildings and offering better program manageability.

The evaluation process consisted of a team of three (3) evaluators. The proposals were scored in accordance with the scoring matrix in the RFP (see below).

RFP Evaluation Criteria	Points
Proposed Individual or Team	25
Proposed Schedule	10
Performance History with K-12	15
Consultant's Fee Proposal	50
Total	100

Bid Results:

Consultant	Weighted Score
Core Management Service	65
Perry S. Shimanoff	71
Prismatic Services, Inc.	89
Matrix Consulting Group	52
Portolan Associates, Inc.	57
MasterWork Services, Inc.	

Based on the above RFP results, Administration is recommending Prismatic Services, Inc., as the selected firm to conduct ESUHSD's Custodial Operational Study.

FISCAL IMPACT \$30,000

FUNDING SOURCE: Deferred Maintenance

RECOMMENDATION: It is recommended to Board of Trustees award Request for Proposals GP111314 to Prismatic Services, Inc.; to authorize Administration to enter into an agreement for the contract term of, June 20, 2014 through December 31, 2014 in the amount of \$30,000; and to execute change orders to the agreement in accordance with Board Policy 3312.1.